

## **Instructions for Graduation Convocation Ceremony**

Her Royal Highness Princess Maha Chakri Sirindhorn will graciously preside over the Graduation Convocation Ceremony of Chulalongkorn University for the academic year 2017 on behalf of His Majesty the King Maha Vajiralongkorn Bodindradebayavarangkun on October 4 and 5, 2018. There will be two sessions on both days. Her Royal Highness will arrive at the University auditorium at 9:00 a.m. for the morning session and at 2:00 p.m. for the afternoon session. To ensure that things run smoothly and since there is a certain amount of protocol involved in ceremonies of this nature, graduates are requested to observe the following:

### **MEETING TIME AND PLACE**

Graduates who will receive their diplomas in the morning ceremony must be at the meeting place **no later than 6:00 a.m.**

Those who will take part in the afternoon ceremony have to be at the meeting place at **11:00 a.m.** The meeting place is located on the driveway at the rear side of the auditorium. (Please make sure that you know your own schedules and meeting places)

### **FIRST CHECKING**

At the meeting place, graduates must form themselves in lines as assigned during the rehearsal. The lecturers who are in charge will check the names and the order in the lines.

### **ENTERING THE AUDITORIUM**

About two hours before the ceremony starts, the first graduate will start approaching the auditorium. For security reasons, each person is required to walk pass metal detector device. **ALL MOBILE PHONES OR OTHER ELECTRONIC COMMUNICATION DEVICES ARE NOT ALLOWED INSIDE THE AUDITORIUM.**

Upon entering the auditorium hallway, graduates will be checked with the barcode system. **(Please make sure that you know how to get barcode from the system before the rehearsal)**

All graduates must have their barcode ready, after the barcode check, graduates will approach the podium and report their names to the lecturer who is in charge of the final check before entering inside the auditorium to take their seats. **THIS IS THE FINAL POINT OF CHECKING. THOSE WHO ARE LATE WILL NOT BE ALLOWED TO ATTEND THE CEREMONY.** Graduates who have urgent needs such as to use the restroom must first take their seats otherwise there will be no seat available on their return.

### **STARTING THE PROGRAM**

At 8:30 a.m. for the morning ceremony and likewise 1:30 p.m. for the afternoon ceremony, the C.U. Chorus will start the program performing university songs for the graduates. By then graduates must already be in their seats.

After the arrival of Her Royal Highness, the President of the University will first present a report and call upon the Dean of each faculty and school to announce the names of the graduates.

### **AS THE TIME COMES**

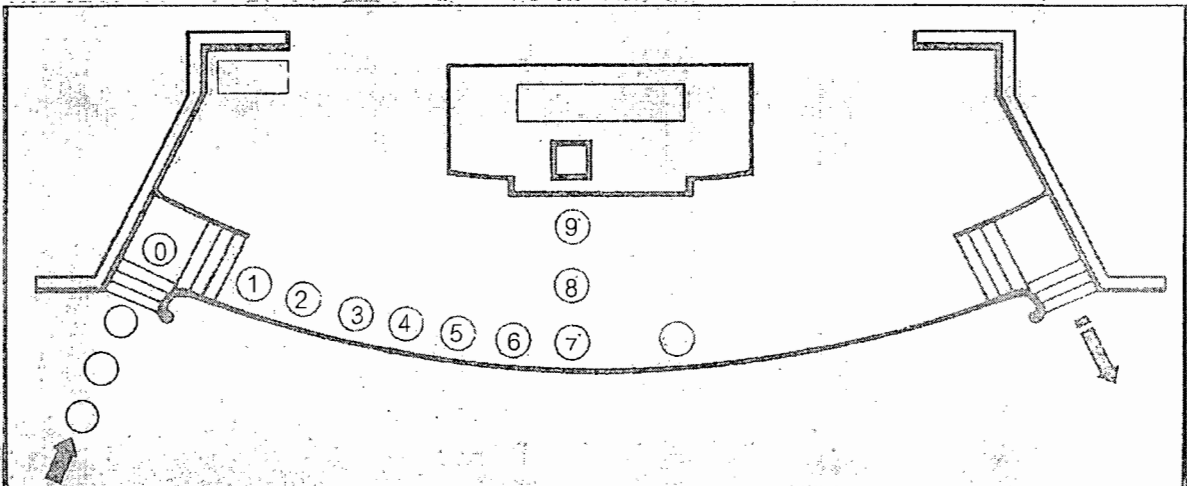
Graduates will be given a signal to rise from their seats. The lecturer in charge will raise his/her arm as a signal for you to stand up, he/she will pause for few seconds to make sure that all graduates have risen, then, he/she will turn his/her hand and lower the arm as a signal for taking a bow or courtesy. The signal will be given row by row.

### **APPROACHING THE STAGE**

After paying respects to Her Royal Highness, each graduate will turn left and start moving from his/her seat to form a line and get ready to receive the diploma. Graduates must be in line approaching the stage.

### **ON THE STAGE**

There are ten positions on stage plus one on the platform. Each point will be marked except for point No. 10.



There are approximately two steps between each position. When graduates step onto the stage they should make sure that they turn themselves facing Her Royal Highness who is seated at the center of the stage. Each one on stage will move in rhythm synchronizing each pause and each step. As one person moves from one point to another, the next in line will take over his/her position consecutively.

### **RECEIVING THE DIPLOMA**

Point 7 is right in front of Her Royal Highness, as graduates move from Point 7 to 8, they must look at the mark of point 8. **As they step on the mark (point No. 8), they must take a bow or courtesy immediately. Then graduates will take another two steps to point 9. THIS IS THE MOST IMPORTANT SPOT. Graduates must be sure that they are right at the mark (point No. 9), stand straight and look at the diploma as given by Her Royal Highness. Then, raise his/her right arm to the edge of the diploma, take hold the diploma and then, fold your right arm to put the diploma attached to your chest.**

**After taking hold of the diploma, graduates must take 4 steps BACKWARD and stop to take a bow or courtesy (do not turn your back to Her Royal Highness). After taking a bow or courtesy, turn right and walk down the stage.**

### **RETURNING TO THE SEAT**

As graduates arrive at the row of their seats, they have to turn to Her Royal Highness, take a bow or courtesy, and then enter the row. Upon arriving at each one's seat, they have to take another bow or courtesy.

All together, graduates must take bow or courtesy 5 times throughout the entire process. First, when they stand up from their seats; twice on stage, at point No. 8 and 10 after receiving the diploma. The forth one is before entering the row on their return to their seats and the fifth one is at the seats right before sitting down.

### **OATH TAKING CEREMONY**

After the last graduate receives his/her diploma and descends from stage, all graduates must take part in oath-taking ceremony. One graduate will lead the ceremony, as they walk from the side of the auditorium approaching the microphone, all graduates must stand up and take a bow or courtesy.

Then, all will repeat the oath after the leader sentence by sentence. At the end, graduates must take another bow or courtesy and wait for the royal speech. After the royal speech, another bow or courtesy must be taken by each graduate.

### **THE END OF THE CEREMONY**

After the speech, all graduates will sing the Royal Anthem. At the end of the song, all take a bow or courtesy. Then, Her Royal Highness will pay homage to the Bhuddha image. As Her Royal Highness turns to face the graduates in the auditorium, all must take a bow or courtesy once again to pay their respect. Her Royal Highness will then leave the stage; and this marks the end of the ceremony in the auditorium. Graduates will leave the auditorium on the right and the left gates and proceed to the front lawn

right in front of the statues of Kings Rama V and VI to offer their respects and show gratitude the Founders of Chulalongkorn University.

**THANK YOU VERY MUCH FOR YOUR COOPERATIONS.**

**CONGRATULATIONS ON YOUR SUCCESS !**

## **WHAT TO WEAR FOR GRADUATION CEREMONY**

### **Master & Doctoral Level**

**Female:**

- 1. Plain long-sleeve white blouse or shirt with collar**
- 2. Dark blue (definitely not black) skirt, no slitting on the side or on the front of the skirt**
- 3. Panty hose, the same color as the skin, not too light or too dark**
- 4. Plain black shoes, (toes and heel must be covered)**

**Male:**

- 1. Dark blue suit**
- 2. White shirt**
- 3. Dark blue tie with several small university symbol printed on the tie (Available at Chula Co-op Store)**
- 4. Black sock and shoes**

### **Bachelor Degree**

Both male and female are required to wear university uniform for formal occasion. Dark blue skirt is required for female graduates.

### **Jewelry**

Earrings are not allowed.

No jewelry on the right hands of both male and female graduates; watch and wedding ring are O.K. on left hand.

### **Hair style**

Hair style should be nice and neat; beard and mustache must be neatly trimmed.

### **Flowers and other things**

No flowers or flower ring on your hair or on the university gown at all time.

## **WHAT TO WEAR On REHEARSAL for GRADUATION CEREMONY**

### **Female:**

- 1. Blouse or shirt with sleeves**
- 2. Skirt, not pant**
- 3. Shoes (toes and heel must be covered), not athlete shoes or sandals**

### **Male:**

- 1. Shirt, not t-shirt**
- 2. Dress pant, not gene pant**
- 3. Sock and shoes, not athlete shoes or sandals**

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