

# Tuition payment for late registration (Trimester system) Third semester, Academic year 2017

Student who do late registration for Third semester, academic year 2017 can pay tuition fee as following :

- 1 Student login [www.reg.chula.ac.th](http://www.reg.chula.ac.th) to check the method and tuition fee from menu "**Paying tuition fee**".
- 2 **Student who pay by direct debit method.** Students should enroll the subjects and confirm the registration. Then deposit money to student's SCB account. Office of the Registrar will request the payment clearing after 5p.m. everyday (**April 9 – 22, 2018**). If a student's account has not enough money to be deducted on the day, the payment clearing will be done on the next day, except on last day of payment (**April 22, 2018**) which will be conducted after 5p.m. only once. Students must have a sufficient balance in the bank account for the amount of tuition fee and other fees (if any) and must have a letter of consent to do direct debit to the bank, otherwise the bank will not allow to deduct from student's account.
- 3 **Student who pay through counter cashier of SCB Bank.** Students should **print CR8** form menu "Paying tuition fee" and take CR8 form to any branch of SCB Bank to make their payment within 2 period :  
**Period 1** First week between **April 9 – 15, 2018** before 8 PM (plus fine fee 300 baht.). If students are not available to pay in this period, students should reprint CR8 on Tuesday of next week to pay in period 2. CR8 payment is not available (temporary) on April 16-17, 2018 due to the editing of payment information through counter cashier of the bank on the first period.  
**Period 2** Second week between **April 18 – 22, 2018** before 8 PM (plus fine fee 600 baht.).
- 4 **In a special case that cannot use direct debit method or pay through CR8 method**, the menu "Paying tuition fee" will show pay at the Finance Division, Chamchuri 5 bldg. 3<sup>rd</sup> floor. Pay between **April 9 – 20, 2018** (Payment hours: Monday – Friday 8:30 – 12:00 a.m. and 1:00 – 3:00 p.m. except government holidays). Students can pay by cash, a cashier's check (Bank in Bangkok) or draft (Bank in province) payable to "Chulalongkorn University".
- 5 Students should check the payment of tuition fees from the menu. "**Result of Payment**". In case of direct debit method students can check the results after the payment clearing (6 p.m.). Students who pay by CR8 form can check the results in the next week of their payment.
- 6 If the system cannot deduct from student's bank account or students are not available to pay tuition fees by last day of payment, **the registration will be canceled.**
- 7 Students can print a receipt from the menu "**Students print the receipt**". Students who use direct debit method can print in the next day after the payment clearing, and pay by CR8 form method can print the receipt in the next week after their payment .
- 8 Students who use CR8 form method and need to change to the direct debit method , students have to submit a request form CR41 at Office of the Registrar to change the method of payment for the next semester.

**Office of the Registrar Tel. 02-2180004-5 , 02-2180016 , 02-2180022**