

# MSF Student Exchange Program [Inbound]

## LIST OF REQUIRED DOCUMENTS

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Students from partner universities who would like to study at the MSF program as an exchange student or free-mover student must submit the following documents to Chulalongkorn Business School Office of International Affairs & MSF program:

1. **Completed student exchange/free-mover application form – Contact the Chulalongkorn Business School Office of International Affairs or download from the MSF website**
2. **Select the academic term that you would like to study at the MSF program**
3. **Submit the official up-to-date transcript or academic records (to be issued by the institute presently being attended)**
4. **Submit the English proficiency score record (TOEFL/IELTS– taken within two years) – for non-native English speaker**
5. **Submit your CV/resume**
6. **Copy of your passport**
7. **two 1- inch- colored photo (with blue background) taken no more than six months in polite attire**
8. **Completed study plan/ description of academic interests (on a separate sheet of A4-sized paper)**
9. **Brief motivation letter why you would like to study in the MSF program**
10. **Two references in signed**

## Deadline to submit the application

- **Academic Term 1 [August to November]: by May 15<sup>th</sup>**
- **Academic Term 2 [ December to March]: by September 15<sup>th</sup>**
- **Academic Term 3 [ April to July]: by January 15<sup>th</sup>**

**MSF Program:** Please contact Miss Alisa [Alisa@cbs.chula.ac.th]

**Chulalongkorn Business School Office of International Affairs:** Please contact Miss Nattaya [nattaya@cbs.chula.ac.th]